

## **Privacy Notice – Members, Classes, Rating Systems and World Sailing Race Officials**

This privacy notice tells you about the information we collect and process from individuals connected with World Sailing Members, Classes, Rating Systems and World Sailing Race Officials. This includes persons attending a World Sailing race official seminar, taking a World Sailing examination or participating in any other World Sailing activity required for appointment.

In collecting this information, we are acting as a data controller and, by law, we are required to provide you with information about us, about why and how we use your data, and about the rights you have over your data.

### **Who are we?**

We are World Sailing (UK) Limited. Our address is 20 Eastbourne Terrace, Paddington, London, W2 6LG, United Kingdom. You can contact us by post at the above address, by email to [office@sailing.org](mailto:office@sailing.org) or by telephone on +44 (0)20 3940 4888.

We are not required to have a data protection officer, so any enquiries about our use of your personal data should be addressed to the contact details above.

### **What personal data do we collect?**

*For World Sailing Members, Classes and Rating Systems.*

When you apply for World Sailing membership (or maintain your contact details of such membership), we collect:

- Name
- Addresses
- Date of birth
- Gender
- Email address
- Telephone number
- Nationality

In addition, you are directed to the Privacy Notice for World Sailor IDs if you maintain biographical information.

*For World Sailing Race Officials*

When you are appointed as a World Sailing Race Official, or attend a World Sailing race official seminar, take a World Sailing examination or participate in any other World Sailing activity required for appointment we collect:

- Name
- Addresses
- Date of birth

- Gender
- Email address
- Telephone number
- Nationality
- Clothing size / measurements
- References and assessment decisions from third parties
- Bank details
- Exam results
- Curriculum vitae, including officiating experience, event history, sailing and teaching experience
- Conflict information in relation to interest groups, including competitors, organisers, national bodies, relevant employment.

In addition, the above information will be used by World Sailing for the purposes set out below. This means that opinion information about you will be generated within World Sailing and stored by us for the purposes set out below.

### **Why do we collect this information?**

We use this information in order to carry out our functions as the world governing body of sailing as set out in our Constitution and Regulations and to provide contact information for World Sailing's stakeholders.

For World Sailing Race Officials additionally, we collect this information to assess applications for appointment and re-appointment, manage your appointment on an on-going basis, and ensure you comply with the eligibility and other rules concerning the appointment of Race Officials. This includes monitoring and assessing your performance as a World Sailing Race Official.

### **What do we do with your information?**

Your information is stored in our database which is only accessible by our staff. We will publish your name, position within World Sailing and contact information in the World Sailing Yearbook if you consent to us doing so.

We share limited parts of the information with our partner event organisers but only if it is necessary for them to know that particular information.

For Race Officials additionally, your information will be shared with our committee members in order to carry out the processing explained above. We will publish your name, country and the type of appointment (for example, international judge) and class (if relevant) on the publicly searchable Race Officials Database. Your name and contact information may also be shared with event organisers and published as part of the normal event processes (such as notices, protests etc.)

We will not use the information to make any automated decisions that might affect you.

The above uses of information may involve the transfer of your personal data outside of the European Union. Where this occurs, the data will be transferred in a secure and encrypted state.

## **How long do we keep your information for?**

We keep your information for as long as you are being considered for appointment, or appointed, as a Race Official. We review the list of Race Officials on a periodic basis and delete the information for Race Officials who have not been appointed or re-appointed.

If your details are published in the World Sailing Yearbook, they will remain there until you no longer associated with World Sailing or unless you withdraw your consent.

If you wish us to delete the information, please contact us.

## **Your rights over your information**

By law, you can ask us what information we hold about you, and you can ask us to correct it if it is inaccurate. You can also ask for it to be erased and you can ask for us to give you a copy of the information.

If we are processing your information based on your consent for us to do so, you can ask us to stop using your information by withdrawing your consent. You can do this by emailing, writing or telephoning us using the contact details above.

## **Your right to complain**

If you have a complaint about our use of your information, you can contact the Information Commissioner's Office via their website at [www.ico.org/concerns](http://www.ico.org/concerns) or write to them at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF